
Yuba Sutter Azzurri FC, Inc.

CONSTITUTION / BYLAWS / RULES & REGULATIONS

ARTICLE 1: NAME

The name of this corporation shall be Yuba Sutter Azzurri FC, Inc. (hereinafter referred to as "Azzurri FC")

ARTICLE 2: BOUNDARY

The boundary of Azzurri FC shall be Yuba and Sutter Counties, California.

ARTICLE 3: PURPOSE

The purpose and objectives of Azzurri FC shall be to develop, promote and administer the game of soccer among youth (boys and girls under nineteen (19) years of age), without regard to race, creed, sex, religion or national origin.

ARTICLE 4: AFFILIATION

This club shall be an affiliated branch of and comply with the authority of US Club Soccer (US Club), and NorCal Premier Soccer (NorCal Premier).

ARTICLE 5: AUTHORITIES

The Azzurri FC Board of Directors (hereinafter to be known as the Board of Directors) shall be comprised of the Executive Board and Non-Executive Board.

The Azzurri FC Executive Board (hereinafter to be known as the Executive Board) shall be composed of the President, Vice-President, Treasurer, Secretary and Treasurer. The Executive Board shall be responsible for and have sole authority for the following:

- Interpreting and enforcing the Constitution, Bylaws, Rules and Regulations of Azzurri FC.
- Ensure proper accounting of fiscal transactions and accurate reporting.
- Plan and administer all Azzurri FC meetings.
- Appoint and oversee non-executive board positions such as Director of Coaching and Technical Director.
- Oversee the elected non-executive board positions such as Volunteer Coordinator and Technology Coordinator.
- Enter into contracts on behalf of Azzurri FC.
- Ensure proper registration for Azzurri FC, players, coaches and teams.

Any action required or permitted to be taken by the Executive Board may be taken without a meeting if a majority of the Executive Board consent in writing to such action.

At all meetings of the Executive Board, a vote of at least fifty-one percent (51%) shall constitute a decision for the transaction of business.

The Azzurri FC Non-Executive Board Members consists of both appointed board positions such as Director of Coaching and Technical Director and elected coordinator positions such as Volunteer Coordinator and Technology Coordinator. Other elected coordinator positions can be established and added to the Non-Executive Board by the Executive Board.

The entire Azzurri FC Board (Executive and Non-Executive) shall be responsible for and have sole authority for the following:

- Establish a common set of policies for all teams registered to Azzurri FC.
- Develop and adopt an annual budget.
- Have the right and authority to suspend, bar completely or otherwise discipline any team, player, coach, manager, parent or official or any other person associated with the operation of Azzurri FC.

At all meetings of the Board of Directors, a vote of at least fifty-one percent (51%) shall constitute a decision for the transaction of business.

Should a person hold multiple board positions they would receive only one vote.

ARTICLE 6: RESPONSIBILITIES OF OFFICERS

Executive Board:

President – The President shall serve as the chair of Azzurri FC and shall preside over all meetings. He/she shall designate Azzurri FC members to organizations as required, nominate a Director of Coaching and Technical Director to the Executive Board for approval, and sign contracts on behalf of Azzurri FC. He/she shall oversee all aspects of the organization and carry out the purpose and mission of Azzurri FC.

Vice-President – The Vice President shall serve as the chair of Azzurri FC in the Presidents absence. He/she shall guide (in conjunction with the Director of Coaching and Technical Director) the technical programs of Azzurri FC such as Tryouts and Coaching Education/Training.

Secretary – The Secretary shall keep an accurate record of all meetings, give notice of all meetings, keep and maintain meeting minutes, and handle all formal correspondence for Azzurri FC. He/she shall preserve and maintain all records, reports, memberships, and official documents such as Articles of Incorporation and 501(c)(3) tax exemption status for Azzurri FC.

Treasurer – The Treasurer shall keep all financial records for Azzurri FC. He/she shall maintain a receipt for all monies which are debited or credited from a recognized bank in the name of Azzurri FC. He/she shall provide detailed monthly financial updates at all general meetings. He/she shall obtain all W9's

from individuals paid over the minimum threshold as determined by the IRS. He/she shall prepare financial records and distribute to hired certified public accountant and/or external auditor.

Registrar – The registrar shall coordinate the registration of all players, coaches, and team managers within Azzurri FC. He/she shall register all Teams, players, coaches and team managers in Gotsport for league seasons and tournaments. He/she shall organize and track Azzurri FC dues for all players. He/she shall maintain a record of all application and validation documentation for all players, coaches and team managers such as birth certificates, background checks, and US Club forms.

Non-Executive Board:

Director of Coaching – The Director of Coaching shall be responsible for the overall management of the coaches of Azzurri FC. He/she shall be responsible for contracting with coaches, coaching education/development, and coaches monthly trainings. He/she shall work directly with the Board of Directors to establish club policies and shall be responsible for the implementation of these policies. He/she shall oversee tryouts and shall be responsible for the development of Member Teams post tryouts. He/she shall work with the Technical Director to develop and manage the clubs playing style, player development, and long-term club goals.

Technical Director – The Technical Director shall be responsible for the technical growth of the club. He/she shall support the Director of Coaching in coaching trainings. He/she shall support all teams by running and overseeing coaching sessions. The Technical Director shall administer all Academy's, Clinics, and Camps organized by the club. He/she shall work with the Director of Coaching to develop and manage the clubs playing style, player development, and long-term club goals.

Volunteer Coordinator – The Volunteer Coordinator shall manage the club volunteers including tracking volunteer persons and hours, coordinating volunteer opportunities with event organizer and corresponding with volunteers.

Technology Coordinator – The Technology Coordinator shall oversee and manage the technology related aspects of Azzurri FC such as Azzurri FC Website and Sports Management Platform (Team Snap or similar). He/she shall create flyers and advertisements on behalf of Azzurri FC.

ARTICLE 7: MEMBERSHIP

Membership in Azzurri FC shall be a registered team in good standing with Azzurri FC.

All member teams, their players, coaches, parents, referees, or any other person associated with the operation of Azzurri FC shall abide by the Constitution, Bylaws, Rules & Regulations and Policies of Azzurri FC.

Voting membership consists of active head coaches in good standing with Azzurri FC with the right to vote for new board members, constitution, bylaw changes or any matter requiring a membership vote as determined by the Executive Board.

Voting membership will receive one (1) vote for each item up for consideration. Members must be in person; there shall be no proxy votes. If the head coach does not attend a meeting, an assistant coach or team manager may represent that team's interest with a vote.

Should a person be a coach and board member they would receive one vote for each position: maximum two votes.

Should a person be a coach of multiple teams they would receive only one vote.

Should a person hold multiple board positions they would receive only one vote.

ARTICLE 8: SELECTION OF BOARD MEMBERS/TERMS/REMOVAL OF BOARD MEMBERS

Nominations: To be considered for an elected or appointed board position a candidate must first be nominated for consideration. The candidate shall only be considered should he/she accept such a nomination. Nominations shall occur at the general meeting preceding the annual general meeting or when an open board position is available.

Elections: Executive Board member and Non-Executive Board members shall be elected at the annual general meeting unless an open board position becomes available. If a board position becomes available the election for said position can occur as soon as practical. Elections shall take place by concealed vote.

Tenure: Tenure of office shall be effective starting at the general meeting immediately following the annual general meeting (See Article 9 below). Outgoing board members (Elected or Appointed) shall assist with the transition of their responsibilities to their successor.

Term: The Term of office for all Board Members (Elected or Appointed) shall be two (2) years.

The President and Treasurer shall be elected in the same year and in off years from the Vice President, Secretary and Registrar who will also be elected in the same year. Elected and appointed board members shall be eligible for re-election without limitation on the number of terms they may serve, provided they meet the qualifications for membership.

Removal: Grounds for removal from office of any board member shall be:

- Continued, gross or willful neglect of the duties of the office.
- Failure or refusal to disclose necessary information on matters of business.
- Unauthorized expenditures, unauthorized signing of checks or misuse of Azzurri FC funds.
- Misrepresentation of the organization and its offices to outside persons.
- Conviction of a felony.

Any board member may be removed (from above grounds) from office at any time by vote of the majority of the members (ie. more than 50%). If an officer is removed, a new board member can be elected to fill the unexpired term of their predecessor.

Termination: Removal from office of a board member shall automatically terminate:

- When a request for termination has been received from the terminating member; or
- On their death.

If an elected or appointed board member is terminated, a new board member can be elected to fill the unexpired term of their predecessor.

ARTICLE 9: MEETINGS

Azzurri FC shall conduct general meetings on a monthly basis for the purpose of upholding the Constitution, Bylaws, Rules and Regulations and Policies of Azzurri FC.

Azzurri FC shall conduct an annual general meeting (which can be held simultaneously with the general meeting) in the first month of the calendar year. All voting for Elected Board Members shall be held at this annual general meeting.

ARTICLE 10: QUORUM

At all meetings of the Executive Board, at least seventy-five percent (75%) of the Executive Board shall constitute a quorum for the transaction of business.

At all meetings of the Board of Directors, at least fifty percent (50%) of the Board of Directors shall constitute a quorum for the transaction of business.

ARTICLE 11: THE PLAYING YEAR

The seasonal playing year for membership/registration shall be from August 1st through July 31st.

ARTICLE 12: SCHOLARSHIPS

Azzurri FC is committed to offering scholarships to players who might need financial assistance and who otherwise would not be able to afford the Azzurri FC club dues.

Scholarship applicants must fill out the financial assistant application form and submit to the head coach or team manager who will ensure completeness and submit to the Board of Directors for review and consideration.

The Board of Directors does not guarantee a scholarship based upon receiving an application and has the authority to make the final determination of the scholarship amount awarded, which could be a full or partial amount. Scholarship recipient family members will be required to perform volunteer hours.

Scholarships may be discontinued at any time for poor sportsmanship or behavior, on or off the playing field.

ARTICLE 13: COMPLAINTS AND DISPUTES

Any complaint or dispute among member teams, players, parents, or coaches shall be addressed as follows:

All complaints or disputes that can be handled at the team level should first be addressed with the coach and/or team manager. If the complaint is unable to be resolved with the coach or team manager, the complaint shall be brought to the Director of Coaching. If the complaint is unable to be resolved with the Director of Coaching, it can be brought to the Azzurri FC Board of Directors in writing.

If a complaint or dispute is unique or unknown whom to be directed to, the complaint can be sent to the Board President who will determine the order of dispute resolution.

ARTICLE 14: CHANGES

Amendments to these Bylaws of this organization shall be voted on at the annual general meeting of the membership.

Proposed amendments to these bylaws shall be proposed by a Director to the Executive Board in writing at least 30 days prior to the meeting in which a vote shall take place.

An amendment to these Bylaws shall be adopted by the affirmative vote of at least two-thirds (2/3) of the voting members of the Azzurri FC Membership.

ARTICLE 15: DISSOLUTION

Should this organization be dissolved, all assets remaining after payment of all debts shall be distributed to a non-profit fund, foundation or corporation, which is organized and operated for the purpose of the development of youth soccer, distributed at the discretion of the Executive Board.

ARTICLE 16: RULES OF ORDER

Robert's Rules of Order shall apply to all member meetings unless otherwise agreed to by the participants; insofar as such rules are not inconsistent with or in conflict with these bylaws.